



# TOWN OF DOVER MAYOR & TOWN COUNCIL

## REGULAR MEETING AGENDA Town of Dover Town Hall October 8, 2024 at 7:00PM

**A) CALL MEETING TO ORDER / SUNSHINE STATEMENT** – Mayor James P. Dodd to call meeting to order and read the Sunshine Statement:

“This meeting is being held in accordance with the Open Public Meetings Act, also known as the Sunshine Law, N.J.S.A. 10:4-6. Notice of the meeting was sent to the Daily Record and Star Ledger on January 2, 2024, and published in the Record and Ledger on January 5, 2024 and was sent to the Citizen on February 2, 2024 and published in the Citizen on February 7, 2024. Notice was also posted on the Bulletin Board of the Municipal Building.” These notices were sent within 48 hours prior to this meeting and were sent in sufficient time for the publications to publish them. A copy of said notice is on file with the Municipal Clerk.

**B) PLEDGE OF ALLEGIANCE** – Mayor James P. Dodd to lead those in attendance in the Pledge of Allegiance to the Flag

**C) INVOCATION**

**D) ROLL CALL** – Clerk to Conduct Roll Call:

<b>Name</b>	<b>Present</b>	<b>Absent</b>	<b>Excused</b>
Council Member Estacio			
Council Member Rodriguez			
Council Member Ruiz			
Council Member Santana			
Council Member Scarneo			
Council Member Tapia			
Council Member Toro			
Council Member Wittner			
Mayor Dodd			

**E) APPROVAL OF MINUTES**  
NONE

**F) REPORT OF COMMITTEES**

**G) PRESENTATIONS, MUNICIPAL CORRESPONDENCE**

**H) PUBLIC COMMENT ON AGENDA ITEMS ONLY**—Three minutes per person

**I) ORDINANCES FOR FIRST READING**

- a. Ordinance 22-2024 An Ordinance of the Mayor and Town Council Repealing a Handicapped Parking Space at 8 North Morris Street
- b. Ordinance 23-2024 An Ordinance of the Mayor and Town Council Providing a Handicapped Parking Space at 7 West Cooper Street

**J) ORDINANCES FOR SECOND READING, PUBLIC HEARING AND ADOPTION**

- a. Ordinance 19-2024 An Ordinance of the Mayor and Town Council of the Town of Dover, County of Morris, New Jersey Adopting the East Blackwell-Rutan Redevelopment Plan

**K) APPROVAL OF BILLS**

- a. Resolution 257-2024 Approval of Bills List

**L) APPROVAL OF RESOLUTIONS**

**1) CONSENT AGENDA RESOLUTIONS**

- a. Resolution 258-2024 Authorizing the Town Clerk to Advertise for Receipt of Bids for the Installation, Removal and Storing of Holiday Decorations
- b. Resolution 259-2024 Authorizing the Town Clerk to Advertise for Receipt of Bids for Improvements to the Health Department
- c. Resolution 260-2024 Approving Individual to be Removed from the Membership in the Dover Fire Department, Volunteer Division
- d. Resolution 261-2024 Approving Volunteer Fire Department Members
- e. Resolution 262-2024 Establishing Policies and Procedures for the Payment of Claims, Claimant's Signature for Payment Pursuant to N.J.S.A. 40A:5-16, N.J.A.C. 5:30-9A.6, and N.J.A.C. 5:31-4.1
- f. Resolution 263-2024 Amending Resolution No. 212-2024
- g. Resolution 264-2024 Approving Junk Yard License
- h. Resolution 265-2024 Endorsing the State of New Jersey Department of Transportation Guiderail Upgrades North Contract 2026

**2) RESOLUTIONS FOR DISCUSSION AND CONSIDERATION**

- a. Resolution 266-2024 Approving Taxis/Limos to be Licensed in the Town of Dover
- b. Resolution 267-2024 Approving Taxicab Driver Licenses

**M) OLD BUSINESS**

**N) NEW BUSINESS**

- 1. New Business Items

**O) PUBLIC COMMENT—Three minutes per person**

The Town of Dover highly values the input of residents in making important decisions that affect the residents of our community. We also believe in the right of residents to observe Council Meetings. To ensure that all of our residents have the opportunity to offer a comment, each statement/comment shall be held to a time of three (3) minutes.

Please be courteous and mindful of the rights of others when providing comments. Comments may not be abusive, obscene, or threatening. All members of the public attending Mayor and Town Council meetings must treat each other and the Mayor and Council with respect. Individuals offering comments are not permitted to make personal attacks on any Town Employees, the Mayor or any Member of Town Government, other testifiers, or members of the public.

**P) CLOSED/EXECUTIVE SESSION**

**Q) ACTIONS CONSIDERED FOLLOWING CLOSED SESSION**

**R) ADJOURNMENT**



# **TOWN OF DOVER**

# **MAYOR & TOWN COUNCIL**

## **ORDINANCE NO. 19-2024**

### **AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER, COUNTY OF MORRIS, NEW JERSEY ADOPTING THE EAST BLACKWELL-RUTAN REDEVELOPMENT PLAN**

**WHEREAS**, the Town Council of the Town of Dover (the “Town Council”) considered it to be in the best interest of the Town to have the Town Planning Board conduct an investigation of certain property located in the Town commonly known as 333, 337 and 341 East Blackwell Street, and shown on the official Tax Map of the Town of Dover as Block 2317, Lots 1, 2 and 3 (collectively, the “Study Area”), to determine whether such Study Area, or any portions thereof, is a non-condemnation area in need of redevelopment pursuant to the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 et seq. (the “Redevelopment Law”); and

**WHEREAS**, in Resolution No. 97-2024, dated March 12, 2024, the Town Council directed the Town Planning Board to conduct a preliminary investigation of the Study Area to determine whether same, or any portions thereof, is a non-condemnation area in need of redevelopment; and

**WHEREAS**, the Study Area is generally bounded by a railroad right-of-way to the north, East Blackwell Street to the south, Rutan Drive to the west and developed properties to the east; and

**WHEREAS**, on behalf of the Planning Board, John McDonough Associates, LLC prepared a report entitled “Preliminary Investigation Non-Condensation Area in Need of Redevelopment, 333, 337, and 341 East Blackwell Street Block 2317 Lots 1, 2, and 3”, dated May 18, 2024 (the “Preliminary Investigation”) to determine whether the Study Area satisfies the criteria set forth in N.J.S.A. 40A:12A-5 (or, if and as applicable, N.J.S.A. 40A:12A-3) to be designated as a non-condemnation area in need of redevelopment; and

**WHEREAS**, N.J.S.A. 40A:12A-6.b(4)-(5) of the Redevelopment Law provides in pertinent part relative to the Planning Board’s public hearing on the Preliminary Investigation and whether the Study Area should be designated a non-condemnation “area in need of redevelopment”:

“(4) At the hearing, which may be adjourned from time to time, the planning board shall hear all persons who are interested in or would be affected by a determination that the delineated area is a redevelopment area. All objections to such a determination and evidence in support of those objections, given orally or in writing, shall be received and considered and made part of the public record.

(5) (a) After completing its hearing on this matter, the planning board shall recommend that the delineated area, or any part thereof, be determined, or not be determined, by the municipal governing body to be a redevelopment area”; and

**WHEREAS**, the Town of Dover Planning Board, at a duly noticed public hearing held on June 20, 2024, reviewed the Preliminary Investigation; and

**WHEREAS**, at the hearing, the Planning Board heard from all persons who were interested in or would be affected by a determination that the Study Area is a non-condemnation redevelopment area, and all objections to a determination that the Study Area is an area in need of redevelopment and evidence in support of those objections were received and considered by the Planning Board and made part of the public record; and

**WHEREAS**, the Planning Board considered and reviewed each of the statutory criteria in the Redevelopment Law and the condition of the Study Area as analyzed in detail in the testimony of the Town's professional planning consultant and in the Preliminary Investigation, as well as comments from all persons who were interested in or would be affected by a determination that the Study Area is a non-condemnation redevelopment area, including but not limited to the deleterious conditions, ongoing vacancy and the functional obsolescence of the layout of the improvements within the Study Area, and concurred with the finding in the Preliminary Investigation, which states as follows in the Summary of Findings and Conclusions:

“The study area consists of all or a portion of 3 tax lots in the Town of Dover. This preliminary investigation finds that all the lots in the study satisfy the statutory criteria for designation as a non-condemnation area in need of redevelopment, as summarized below. More detailed information pertaining to each lot is provided in **Appendix C** [of the Preliminary Investigation].

**Block 2317 Lot 1 (333 East Blackwell Street)**

The subject lot is developed as a surface parking lot that served a former bar on the adjacent lot. This preliminary investigation finds that the subject lot satisfies the criteria for designation as a non-condemnation area in need of redevelopment under criteria “d” (faulty and obsolete design) and criteria “h” (smart growth).

**Block 2317 Lot 2 (337 East Blackwell Street)**

The subject lot is developed as a former bar/mixed-use building that has been vacant for over 10 years. This preliminary investigation finds that the subject lot satisfies the criteria for designation as a non-condemnation area in need of redevelopment under criteria “a” (substandard building), criteria “b” (abandoned building), criteria “d” (faulty and obsolete design) and criteria “h” (smart growth).

**Block 2317 Lot 3 (341 East Blackwell Street)**

The subject lot is developed as a two-family dwelling that is surrounded by pavement that appears to be an extension of the parking lot of the former bar on the adjacent lot. This preliminary investigation finds that the subject lot satisfies the criteria for designation as a non-condemnation area in need of redevelopment under criteria “d” (faulty and obsolete design) and criteria “h” (smart growth).”

**WHEREAS**, the Preliminary Investigation goes on to conclude as follows in the Conclusions and Recommendations:

“Based on the foregoing analysis, all of the Study Areas fulfill several of the requirements of the Local Redevelopment and Housing Law for being designated as an area in need of redevelopment. The Planning Board may, therefore, recommend that the Dover Town Council adopt a resolution declaring that each Study Area meets the criteria for designation as an area in need of redevelopment.

Once the Dover Town Council has designated the area in need of redevelopment, it may direct the Dover Planning Board to develop a redevelopment plan for the Study Areas. Any redevelopment plan, after review by the Dover Planning Board, would then be referred to the Dover Town Council. Upon receipt of the redevelopment plan, the Dover Town Council may act to adopt the plan by ordinance. The adopted redevelopment plan will then become an amendment to the Town's zoning map and ordinance or may be treated as an overlay to existing zoning. Only after adoption by ordinance may the municipality exercise the redevelopment powers granted by the Redevelopment Law excluding the power of eminent domain.”

**WHEREAS**, at the June 20, 2024 Planning Board hearing, the Town’s professional planning consultant testified substantially as set forth above and as stated and recommended in the Preliminary Investigation; and

**WHEREAS**, after conducting its investigation and reviewing the Preliminary Investigation, preparing a map of the proposed redevelopment area, and completing the above public hearing at which all objections to and support of the designation were received and considered, the Town of Dover Planning Board, in a Resolution dated July, 18, 2024, recommended to the Town Council that it should designate the entirety of the Study Area as a non-condemnation area in need of redevelopment: and

**WHEREAS**, the Town Council concurred and agreed with Planning Board’s recommendation, and on August 13, 2024, adopted resolution No. 215-2024 declaring that the Study Area be and is a non-condemnation “area in need of redevelopment” and authorizing and directing John McDonough Associates, LLC to prepare a redevelopment plan for the Study Area; and

**WHEREAS**, John McDonough Associates, LLC prepared a redevelopment plan for the Study Area entitled “East Blackwell-Rutan Redevelopment Plan, Block 2317, Lots 1, 2, & 3, 333, 337, & 341 East Blackwell Street, Town of Dover, Morris County, New Jersey” (the “Redevelopment Plan”); and the Town Council referred same to the Planning Board for master plan consistency review under N.J.S.A. 40A:12A-7(e); and

**WHEREAS**, the Town Council believes that the redevelopment of the Study Area in accordance with the Redevelopment Plan is in the best interests of the Town and the health, safety, morals and welfare of its residents and is in accord with the public purpose and provisions of the applicable federal, state and local laws.

**NOW, THEREFORE, BE IT ORDAINED**, by the Mayor and Town Council of the Town of Dover, County of Morris, State of New Jersey, being the governing body thereof, that pursuant to N.J.S.A. 40A:12A-7 the Town Council hereby accepts, approves and adopts the Redevelopment Plan; and

**BE IT FURTHER ORDAINED**, if any section, paragraph, subsection, clause, or provision of this Ordinance shall be adjudged by the courts to be invalid, such adjudication shall apply only to the section, paragraph, subsection, clause, or provision so adjudicated, and the remainder of this Ordinance shall be deemed valid and effective; and

**BE IT FURTHER ORDAINED**, any ordinances or parts thereof in conflict with the provisions of this Ordinance are repealed to the extent of such conflict; and

**BE IT FURTHER ORDAINED**, to the extent that any portion of the Redevelopment Plan conflicts with or amends or modifies any provision of any other of the Town’s development regulations, the Redevelopment Plan shall supersede or amend or modify, as applicable, such development regulations and the zoning district map included in the Town’s zoning ordinance shall be deemed amended accordingly; and

**BE IT FURTHER ORDAINED**, this Ordinance shall be part of the Redevelopment Plan, and to the extent necessary the Town of Dover Code, as though codified and fully set forth therein. The Town Clerk shall have this Ordinance codified and incorporated in the official copies of the Redevelopment Plan, and to the extent necessary the Town of Dover Code; and

**BE IT FURTHER ORDAINED**, the Town Clerk is directed to file a copy of the Redevelopment Plan along with a copy of this Ordinance in the Office of the Town Clerk for inspection by the public; and

**BE IT FURTHER ORDAINED**, prior to adoption of this Ordinance on second and final reading the Town Council shall refer this Ordinance to the Planning Board for its review and recommendations in accordance with N.J.S.A. 40A:12-7; and

**BE IT FURTHER ORDAINED**, the Town Council hereby amends the zoning district map of the Town of Dover to reflect that Block 2317, Lots 1, 2 and 3 are zoned in accordance with the Redevelopment Plan; and

**BE IT FURTHER ORDAINED**, this Ordinance shall take effect in accordance with the laws of the State of New Jersey after final passage.

Attest:

\_\_\_\_\_  
Tara M. Pettoni, Municipal Clerk

\_\_\_\_\_  
James P. Dodd, Mayor

**INTRODUCED:** \_\_\_\_\_

**ADOPTED:** \_\_\_\_\_



# **TOWN OF DOVER**

# **MAYOR & TOWN COUNCIL**

**ORDINANCE NO. 22-2024**

**AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER, COUNTY OF MORRIS REMOVING HANDICAPPED PARKING SPACE AT 8 NORTH MORRIS STREET**

**BE IT ORDAINED**, by the Mayor and Town Council of the Town of Dover, County of Morris, State of New Jersey, as follows:

**SECTION 1.** The following location was designated as a Handicap Parking Space by Ordinance are hereby repealed:

8 North Morris Street—Ordinance No. 28-2023

**SECTION 2.** All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistencies.

**SECTION 3.** If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

**SECTION 4.** The Ordinance shall take effect in accordance with law.

Attest:

\_\_\_\_\_  
Tara M. Pettoni, Municipal Clerk

\_\_\_\_\_  
James P. Dodd, Mayor

**INTRODUCED:** \_\_\_\_\_

**ADOPTED:** \_\_\_\_\_





# **TOWN OF DOVER**

## **MAYOR & TOWN COUNCIL**

**ORDINANCE NO. 23-2024**

**AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY PROVIDING A HANDICAPPED PARKING SPACE AT 7 WEST COOPER STREET**

**BE IT ORDAINED**, by the Mayor and Town Council of the Town of Dover, County of Morris, State of New Jersey, as follows:

**SECTION 1.** Description for handicap parking space to be located at 7 West Cooper Street:

Said handicap parking space shall be located along the northerly curb line of W. Cooper Street beginning at a point located 225' west of the northwesterly curb line intersection of Christopher Street and W. Cooper Street thence, continuing in a westerly direction for a distance of 20'.

**SECTION 2.** All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistencies.

**SECTION 3.** If any section, subsection, sentence, clause, phrase, or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

**SECTION 4.** The Ordinance shall take effect upon passage and publication in the matter required by New Jersey law.

Attest:

\_\_\_\_\_  
Tara M. Pettoni, Municipal Clerk

\_\_\_\_\_  
James P. Dodd, Mayor

**INTRODUCED:** \_\_\_\_\_

**ADOPTED:** \_\_\_\_\_

# TOWN OF DOVER

## Engineering Department

Mail: 37 N. Sussex Street  
Office: 100 Princeton Avenue  
Dover, New Jersey 07801  
Phone: 862-437-1672  
Fax: 973-366-2200



*William J. Isselin – Assistant to the Engineer, Chief Code Enforcement Officer, Zoning Officer,  
Municipal Recycling Coordinator*

October 4, 2024

### **DESCRIPTION FOR HANDICAP PARKING SPACE TO BE LOCATED AT 7 W. COOPER STREET**

Said handicap parking space shall be located along the northerly curb line of W. Cooper Street beginning at a point located 225 FT. west of the northwesterly curb line intersection of Christopher Street and W. Cooper Street thence, continuing in a westerly direction for a distance of 20 FT. End Description



# TOWN OF DOVER

## MAYOR & TOWN COUNCIL

### RESOLUTION NO. 257-2024

#### BILLS LIST RESOLUTION

WHEREAS, the Mayor and the Town Council of the Town of Dover have examined all bills presented for payment; and

WHEREAS, the Chief Financial Officer has certified that there are sufficient funds in the account(s) to which respective bills have been charged.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and the Town Council of the Town of Dover do hereby approve the bills as listed; and

BE IT FURTHER RESOLVED that the proper officials are hereby authorized to sign the checks for payment of same.

CURRENT APPROPRIATIONS RESERVE ACCT claims in the amount of:	\$0.00
CURRENT APPROPRIATIONS ACCT claims in the amount of:	\$2,404,952.36
GENERAL CAPITAL ACCT claims in the amount of:	\$52,126.96
WATER UTILITY RESERVE ACCT claims in the amount of:	\$0.00
WATER UTILITY ACCT claims in the amount of:	\$160,771.86
WATER CAPITAL ACCT claims in the amount of:	\$75,655.98
PARKING UTILITY RESERVE ACCT claims in the amount of:	\$0.00
PARKING UTILITY ACCT claims in the amount of:	\$71,795.81
PARKING CAPITAL ACCT claims in the amount of:	\$0.00
ANIMAL CONTROL TRUST ACCT claims in the amount of:	\$0.00
EVIDENCE TRUST ACCT claims in the amount of:	\$0.00
RECYCLING TRUST ACCT claims in the amount of:	\$0.00
COUNTY FORFEITED ASSETS TRUST ACCT claims in the amount of:	\$0.00
FEDERAL FORFEITED ASSETS ACCT claims in the amount of:	\$0.00
TRUST/OTHER ACCT claims in the amount of:	\$18,068.58
COAH TRUST ACCT claims in the amount of:	\$0.00
UNEMPLOYMENT TRUST ACCT claims in the amount of:	\$2,917.72
<b>TOTAL CLAIMS TO BE PAID</b>	<b>\$2,786,289.27</b>

BE IT FURTHER RESOLVED that the following claims have been paid prior to the Bill List Resolution in the following amounts:

TRUST/OTHER ACCT claims in the amount of:	\$100,000.00
GENERAL CAPITAL ACCT claims in the amount of:	\$0.00
CURRENT APPROPRIATIONS RESERVE ACCT claims in the amount of:	\$0.00
CURRENT APPROPRIATIONS ACCT claims in the amount of:	\$74,937.81
PARKING UTILITY ACCT claims in the amount of:	\$0.00
WATER UTILITY OPERATING claims in the amount of:	\$857.36
WATER UTILITY RESERVE ACCT claims in the amount of:	\$0.00
WATER UTILITY CAPITAL claims in the amount of:	\$0.00
<b>TOTAL CLAIMS PAID</b>	<b>\$175,795.17</b>
<b>TOTAL BILL LIST RESOLUTION</b>	<b>\$2,962,084.44</b>

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

\_\_\_\_\_  
Tara M. Pettoni, Municipal Clerk

\_\_\_\_\_  
James P. Dodd, Mayor

ADOPTED 10/08/2024



# **TOWN OF DOVER**

## **MAYOR & TOWN COUNCIL**

**RESOLUTION NO. 258-2024**

**RESOLUTION OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY, AUTHORIZING THE TOWNSHIP CLERK TO ADVERTISE FOR RECEIPT OF BIDS FOR THE INSTALLATION, REMOVAL, AND STORING OF HOLIDAY DECORATIONS**

**WHEREAS** the Town desires to advertise for and receive bids for the installation, removal, and storing of holiday decorations in the Town of Dover per the scope of services prepared by the Qualified Purchasing Agent and

**WHEREAS** the anticipated cost for the aforementioned services is expected to exceed \$44,000.00, which would require public bidding per the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq.

**NOW, THEREFORE, BE IT RESOLVED** by the governing body of the Town of Dover, County of Morris, State of New Jersey, as follows:

1. The governing body hereby authorizes the advertisement and receipt of bids for the removal and storing of holiday decorations in the Town of Dover per the scope of services prepared by the Qualified Purchasing Agent and shall determine the time and place for the receipt of said bids.
2. A Notice to Bidders shall be published regarding the receipt of bids in accordance with specifications prepared by the Town of Dover.

ATTEST:

\_\_\_\_\_  
Tara M. Pettoni, Municipal Clerk

\_\_\_\_\_  
James P. Dodd, Mayor

**ADOPTED:** \_\_\_\_\_



# **TOWN OF DOVER**

# **MAYOR & TOWN COUNCIL**

**RESOLUTION NO. 259-2024**

**RESOLUTION OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY, AUTHORIZING THE TOWNSHIP CLERK TO ADVERTISE FOR RECEIPT OF BIDS FOR IMPROVEMENTS TO THE HEALTH DEPARTMENT**

**WHEREAS** the Town desires to advertise for and receive bids for the installation, removal, and storing of holiday decorations in the Town of Dover per the scope of services prepared by the Qualified Purchasing Agent and

**WHEREAS** the anticipated cost for the aforementioned services is expected to exceed \$44,000.00, which would require public bidding per the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq.

**NOW, THEREFORE, BE IT RESOLVED** by the governing body of the Town of Dover, County of Morris, State of New Jersey, as follows:

1. The governing body hereby authorizes the advertisement and receipt of bids for various building improvements to the Health Department facilities for the Town of Dover per the scope of services prepared by the Qualified Purchasing Agent and shall determine the time and place for the receipt of said bids.
2. A Notice to Bidders shall be published regarding the receipt of bids in accordance with specifications prepared by the Town of Dover.

ATTEST:

\_\_\_\_\_  
Tara M. Pettoni, Municipal Clerk

\_\_\_\_\_  
James P. Dodd, Mayor

**ADOPTED:** \_\_\_\_\_



# **TOWN OF DOVER**

# **MAYOR & TOWN COUNCIL**

**RESOLUTION NO. 260-2024**

**RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER,  
COUNTY OF MORRIS, APPROVING INDIVIDUAL TO BE REMOVED FROM THE  
MEMBERSHIP IN THE DOVER FIRE DEPARTMENT, VOLUNTEER DIVISION**

**WHEREAS**, Franklin Arias applied to become a member of the Dover Fire Department, Volunteer Division; and

**WHEREAS**, during the past year Franklin Arias' participation as a volunteer member has been unacceptable; and.

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Town Council of the Town of Dover, County of Morris, State of New Jersey that Franklin Arias is hereby removed from the membership in the Dover Fire Department, Volunteer Division effective October 8, 2024.

ATTEST:

\_\_\_\_\_  
Tara M. Pettoni, Municipal Clerk

\_\_\_\_\_  
James P. Dodd, Mayor

**ADOPTED:** \_\_\_\_\_



# **TOWN OF DOVER**

# **MAYOR & TOWN COUNCIL**

**RESOLUTION NO. 261-2024**

**RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER,  
COUNTY OF MORRIS, STATE OF NEW JERSEY APPROVING VOLUNTEER FIRE  
DEPARTMENT MEMBERS**

**WHEREAS**, the Town of Dover Fire Department has received an application for membership in the Dover Volunteer Fire Department from Jenny Hurtado and Robert Fajardo; and

**WHEREAS**, the applicant has met all the requirements as stated in Chapter 20-4 of the Code of the Town of Dover Volunteer Fire Department, and have been recommended by Fire Chief Paul McDougall; and

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Town Council of the Town of Dover, County of Morris, State of New Jersey to approve the memberships of Jenny Hurtado and Robert Fajardo.

**NOW FURTHER BE IT RESOLVED**, that a copy of this Resolution be sent to the Fire Chief

ATTEST:

\_\_\_\_\_  
Tara M. Pettoni, Municipal Clerk

\_\_\_\_\_  
James P. Dodd, Mayor

**ADOPTED:** \_\_\_\_\_



# TOWN OF DOVER MAYOR & TOWN COUNCIL

## RESOLUTION NO. 262-2024

### RESOLUTION ESTABLISHING POLICIES AND PROCEDURE FOR THE PAYMENT OF CLAIMS, CLAIMANT’S SIGNATURE FOR PAYMENT PURSUANT TO N.J.S.A. 40A:5-16, N.J.A.C. 5:30-9A.6, AND N.J.A.C. 5:31-4.1

**WHEREAS**, on August 18, 2016 the New Jersey Legislature adopted P.L. 2016, c. 29, which allows local units to 1) utilize standard electronic funds transfer technologies, and 2) have greater flexibility on when to require a vendor certification prior to paying claims; and

**WHEREAS**, N.J.S.A. 40A:5-16 requires that the governing body of any local unit shall not pay out its monies unless:

(a) the person claiming or receiving payment first presents a detailed bill of items or demand, specifying particularly how the bill or demand is made up, with the certification of the party claiming payment that the bill or demand is correct (the “claimant certification”).

(b) the payment carries a written or electronic certification of some officer or duly designated employee of the local unit having knowledge of the facts that the goods have been received by, or the services rendered to, the local unit.

**WHEREAS**, N.J.A.C. 5:30-9A.6(d), N.J.A.C. 5:31-4.1(a)(3), and Local Finance Notice 2018-13 grant local units discretion to not require a claimant certification by enacting a standard policy by resolution for vendors or claimants who do not provide such certification as part of its normal course of business; and

**WHEREAS**, the Local Finance Board adopted rules and regulations that local units must adhere to in order to implement the provisions of P.L. 2016, c. 26; and

**WHEREAS**, N.J.A.C. 5:30-9A.6(d) provides that municipalities may by resolution set forth the circumstances when they will or will not require a vendor (claimant) signature on a purchase order; and

**WHEREAS**, N.J.A.C. 5:30-9A.6(a) and N.J.A.C. 5:31-4.1 clarify that the certification may be executed by a vendor or claimant by signature stamp, facsimile signature, or by electronic signature in addition to an original “wet” signature; and

**WHEREAS**, the Chief Financial Officer has determined that the following circumstances be applied with respect to this act:

<b>Vendor Signature Required</b> (stamp, fax electronic or wet is acceptable)		<b>Vendor Signature not Required</b>
Employee Reimbursements		Vendors who are paid through EFT technologies



For services provided exclusively and entirely by an individual or professional service		Vendors who do not provide certifications as part of the normal course of business and/or Purchase orders \$10,000.00 or less.
Refund of municipal revenue		Debt Service
Retiree reimbursements		Non-Municipal Taxes
Individual /sole proprietor or single member LLC		Utilities regulated by tariff
Any situation deemed necessary by the CFO or her designee		Professional Development expenses

**NOW, THEREFORE BE IT RESOLVED** on the 8<sup>th</sup> day of October, 2024, by the Mayor and Council of the Town of Dover, County of Morris, State of New Jersey, that the above vendor claimant circumstances recommended by the Chief Financial Officer be enacted effective immediately.

ATTEST:

\_\_\_\_\_  
Tara M. Pettoni, Municipal Clerk

\_\_\_\_\_  
James P. Dodd, Mayor

**ADOPTED:** \_\_\_\_\_



# **TOWN OF DOVER**

# **MAYOR & TOWN COUNCIL**

## **RESOLUTION NO. 263-2024**

### **RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY AMENDING RESOLUTION NO. 212-2024, AUTHORIZING LIEN REDEMPTION**

**WHEREAS**, at the Municipal Tax Sale held on December 2, 2021 a lien was sold on Block 502 Lot 3.02, also known as 4 Green Tree Lane, Dover, New Jersey for delinquent 2020 taxes; and

**WHEREAS**, this lien, known as Tax Sale Certificate No. 21-00001 was sold to GFM CENTRAL LLC; and

**WHEREAS**, redemption fees for Certificate 21-000014 were received in full.

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Town Council of the Town of Dover, County of Morris, State of New Jersey are hereby authorized to issue a check in the amount of \$169,937.81 for redemption payment and premium payable to GFM CENTRAL LLC, 927 West Kelly Street, Metuchen, NJ 08840

ATTEST:

\_\_\_\_\_  
Tara M. Pettoni, Municipal Clerk

\_\_\_\_\_  
James P. Dodd, Mayor

**ADOPTED:** \_\_\_\_\_



# **TOWN OF DOVER**

# **MAYOR & TOWN COUNCIL**

**RESOLUTION NO. 264-2024**

**RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER,  
COUNTY OF MORRIS, STATE OF NEW JERSEY APPROVING JUNK YARD  
LICENSE**

**WHEREAS**, the application for Junk Yard License has been made as listed on Schedule A; and,

**WHEREAS**, the appropriate fees have been paid and the license shall be promptly displayed at the locations; and,

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Town Council of the Town of Dover, County of Morris and State of New Jersey that the following Junk Yard License is hereby approved:

**SCHEDULE A**

C&M Metals Recycling  
160 Richards Avenue  
Dover, NJ

ATTEST:

\_\_\_\_\_  
Tara M. Pettoni, Municipal Clerk

\_\_\_\_\_  
James P. Dodd, Mayor

**ADOPTED:** \_\_\_\_\_



# **TOWN OF DOVER**

# **MAYOR & TOWN COUNCIL**

RESOLUTION NO. 265-2024

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF DOVER,  
COUNTY OF MORRIS, STATE OF NEW JERSEY ENDORSING IN SUPPORT OF  
THE STATE OF NEW JERSEY DEPARTMENT OF TRANSPORTATION GUIDERAIL  
UPGRADES NORTH, CONTRACT 2026**

**WHEREAS**, a meeting was held on Monday, February 12, 2024, between the NJDOT and French & Parrello Associates concerning the Guiderail Upgrades North, Contract 2026; and

**WHEREAS**, the Town of Dover Engineering Department has been briefed of this proposed project to upgrade existing guiderails on NJSH Rt. 15 and NJSH Rt. 46 within the Town of Dover for the replacement / upgrade or repair of all NCHRP 230 or earlier guiderail within the project limits; and

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Town Council of the Town of Dover, County of Morris, State of New Jersey authorizing and directs the Town of Dover Clerk, Tara Pettoni to forward a letter to the NJDOT indicating support for the proposed Guiderail Upgrades North, Contract 226 project.

ATTEST:

\_\_\_\_\_  
Tara M. Pettoni, Municipal Clerk

\_\_\_\_\_  
James P. Dodd, Mayor

**ADOPTED:** \_\_\_\_\_



# TOWN OF DOVER MAYOR & TOWN COUNCIL

## RESOLUTION NO. 266-2024

### RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER APPROVING TAXIS/LIMOS TO BE LICENSED IN THE TOWN OF DOVER

**WHEREAS**, the following companies, have applied for a taxi/limo license to operate the vehicle(s) listed below in the Town of Dover; and

**WHEREAS**, the appropriate municipal departments have reviewed the application(s) as required and have no objections to same being licensed as taxicab(s)/limo(s); and

**WHEREAS**, the taxicab(s)/limo(s) have passed the Police Department Inspection to ensure the vehicle functions as intended and is equipped with the mandatory safety equipment

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Town Council of the Town of Dover, County of Morris and State of New Jersey that the taxicab(s)/limo(s) listed below are hereby approved for taxi/limo license(s) in the Town of Dover.

#### DOVER TAXI

2014 HONDA ODYSSEY	OT677G	5FNRL5H68EEB059035	Replacement	TAXI #25
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#### GEO'S TAXI LLC

2020 HYUNDAI ELANTRA	OT547J	5NPD84LF9LH574976	New	TAXI #43
2016 HYUNDAI ELANTRA	OT539J	5NPDHA4AE8GH730392	New	TAXI #53
2018 HYUNDAI ELANTRA	OT544J	5NPD84LF1JH288679	New	TAXI #54
2022 TOYOTA COROLLA	OT542J	5YFEPMAE7NP292391	New	TAXI #55
2022 HYUNDAI ELANTRA	OT546J	KMHLP4AG2NU298901	New	TAXI #57

#### PREMIER CAR SERVICES CORP.

2015 TOYOTA SIENNA	OT104D	5TDDK3DC7FS097799	Renewal	TAXI #71
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ATTEST:

\_\_\_\_\_  
Tara M. Pettoni, Municipal Clerk

\_\_\_\_\_  
James P. Dodd, Mayor

**ADOPTED:** \_\_\_\_\_



# **TOWN OF DOVER**

# **MAYOR & TOWN COUNCIL**

**RESOLUTION NO. 267-2024**

**RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER,  
COUNTY OF MORRIS, STATE OF NEW JERSEY APPROVING TAXICAB DRIVER  
LICENSES**

**WHEREAS**, applications for taxicab driver's licenses have been made by the people listed below;  
and

**WHEREAS**, the Police Department of the Town of Dover has reviewed their applications and has  
advised that there is no prohibition to the issuance of their license; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Town Council of the Town of  
Dover, County of Morris and State of New Jersey that the following taxi driver licenses are hereby  
approved:

**GEO'S TAXI LLC**

Diomedes A. Reyes – New

**PREMIER CAR SERVICE CORP.**

Gustavo Murillo Velez – New

ATTEST:

\_\_\_\_\_  
Tara M. Pettoni, Municipal Clerk

\_\_\_\_\_  
James P. Dodd, Mayor

**ADOPTED:** \_\_\_\_\_